



Rules for Filing Cards: In the Dictionary Catalogues of the Carnegie Library of Pittsburgh (Classic Reprint)

By Unknown Author

Forgotten Books, United States, 2015. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Excerpt from Rules for Filing Cards: In the Dictionary Catalogues of the Carnegie Library of Pittsburgh The following rules, based on those found in the fourth edition of Cutter's Rules for a dictionary catalogue, have been compiled for the use of assistants in the Carnegie Library of Pittsburgh. They apply to the filing of printed cards, the form used in all the card catalogues of this Library. No attempt has been made to set forth or defend any rules of entry followed in cataloguing; these rules for arrangement presuppose the acceptance of certain catalogue entries which are followed in this Library. Rules which do not necessitate any deviation from the strictly alphabetical order are not given. For example, no statement is made about the filing of names differing but slightly in spelling, as Green and Greene, Brown and Browne, etc., because they are filed alphabetically in two files as spelled. Some aids have been incorporated to guide the untrained assistant, such as the entries for articles in foreign languages. The alphabetical rather than the logical arrangement...



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